



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

1. Your organisation or group			
<b>Name of organisation</b>	ABC Pre-School		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
<b>Project Title/Name</b>	Outside Play Area		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	ABC Pre-School would like to build an outdoor learning/ & play area for use by children that attend during the week. Childrens ages range from 2.9 to 5 of different backgrounds . The pre-school would like to challenge the children with play and learning a wide variety of topics that need outdoor elements. The result of this will enable the children to move up to Infants school with a wider knowledge of exploring, risk-taking, fine and gross motor skills and a wider knowledge of the outside world.		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Durrington - Amesbury Area		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input checked="" type="checkbox"/>	<b>Date</b> 31/01/12	No <input type="checkbox"/>
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input checked="" type="checkbox"/>	<b>Date</b> 31/01/12	No <input type="checkbox"/>

<b>Where will your project take place?</b>	ABC Pre-School, Village Hall, Recreation Road, Durrington
<b>When will your project take place?</b>	ASAP
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Our last Ofsted report raised that we need to continue to develop the outdoor environment to encourage children to investigate and explore and fully extend their physical skills. The project will allow the pre-school to have a free flow outside space, for children to learn about the outside world. Parents too value the outdoors highly; they are aware that nursery provision gives their child access to opportunities outdoors that they do not otherwise experience. The Statutory Framework for the EYFS now makes it clear that the outdoor environment is as valued and important for young children's wellbeing and development as the indoor environment.
<b>How many people will benefit from your project?</b>	/E5 staff and between 15-20 children
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>  Please provide a reference/page no.	The project will demonstrate a facility to meet the needs of the younger community and help at an early stage of developing educational attainment.  Pages 38&44 Strategic Plan 2006-2016
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Any other information about your project.</b> The building is leased by the Pre-School from the local town council, however permission has been granted for the outdoor learning provision. Our village have recently had the closure of a charity run pre-school & we are therefore receiving a larger demand for spaces. As we are charity run, we are trying to compete against many nurseries outside of the village who have outside play areas. We are very aware that outside play is something which parents consider to be high on their wish list when looking for a suitable setting for their children. We therefore consider it to be very important to help maintain the success of the setting. The pre school worked really hard in 2010 to raise the £400 to put towards the application. This was achieved through the very hard work of all parents in selling raffle tickets and the success of our summer fete	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years 0	Male	<input type="text"/>	Female	0	<input type="text"/>
25 – 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="5"/>	
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>	
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>	
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>	

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will be maintained from ABC Pre-School funds and fundraising events.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The children have set guidelines relating to where they are within age groups. The recording of certain parameters will show if the children have increased their knowledge of lessons learnt in an outdoor environment.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: March 2011	Month: 31 March	Year: 2011
A - Total income:	£25,459	
B - Minus total expenditure:	£26,060	
Surplus/deficit for year: (A minus B)	£(601)	
Free reserves currently held:	£5,913.78	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
5ft Fence	£1,550	Own fundraising/reserves	C	£400
Ground work	£2,700			£
Metal Shed	£300	Parish/town council		£
Outside Toys	£450			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£5,000</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	£400
<b>Total project expenditure A</b>	£5,000
<b>Project shortfall A – B</b>	£4,600
<b>Grant sought from Wiltshire Council Area Board</b>	£4,600
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 01/02/12

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**